

Commissioners
SCOTT L. METZGER
Chairman
MARC C. SORTMAN
Vice Chairman
MARK MUSSINA
Secretary



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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, MARCH 19, 2026
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

2.0 REPORTS

- 2.1 Nicki Gottschall – Vote to ratify accounts payable cash requirement report for invoices due through 3/25/26 to be paid on 3/18/26 in the amount of \$1,073,489.92.

3.0 INFORMATION ITEMS

- 3.1 Michael Hagen - Elected Officials Personnel Actions:
Sheriff – Jordan Baier, Deputy Sheriff 1st Class, Full-Time, SD, \$29.612902 per Hour, 80 Hours per Pay Period, Effective Date: April 12, 2026.

Recess Commissioners' Public Meeting for the Salary Board

4.0 SALARY BOARD

- 4.1 Convene Salary Board.
- 4.2 Vote to approve the Salary Board minutes from the March 5th, 2026 meeting.
- 4.3 Vote to approve the following Salary Board Actions:
Domestic Relations
Reclassify PT Customer Service Specialist-Floater (PG4) to FT Customer Service Specialist (PG4) (66% Grant Funded).
District Attorney
Add a Temporary Law Clerk position to the TDA.
DPS
Add Learning & Developmental Coordinator position (PG9) to the TDA (80 hours, 100% PEMA Grant Funded).
Planning & Community Development
Add FT Zoning Officer-Floater position (PG8) to TDA.

4.4 Adjourn Salary Board.

Reconvene Commissioners' Public Meeting

5.0 PERSONNEL ACTIONS

5.1 Michael Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

6.0 ACTION ITEMS

6.1 Elizabeth Biddle - Vote to approve Resolution 2026-12 designating officials to execute documents for pass through grant.

6.2 Dustin Williams– Vote to approve the Agreement with Lecce Electric, Inc. (2026 approved budgeted item – Operating Expenses)

6.3 Brad Shoemaker – Vote to approve the Amendment to the Agreement with Viapath Technologies. (2026 approved budgeted item – Telephone Revenue)

6.4 Hanyu Zeng – Vote to approve the Agreement with Environmental Planning & Design in the amount of \$149,930.00. (2026 approved budgeted item – 100,000.00 DCNR Grant, balance County Act 13 funds)

6.5 Jenny Picciano – Vote to approve Resolution 2026-13 closing out the Community Conservation Partnership Grant Project for the Greater Williamsport Area Greenway Wayfinding plan.

6.6 Cameron Boyer – Vote to approve the Agreement with Guardian Protection in the amount of \$2,735.08 for installation and \$228.84 yearly for service & inspection. (2026 approved budgeted item – Operating Expenses)

6.7 Cameron Boyer – Vote to approve the Agreement with UGI Utilities, Inc in the amount of \$2,500.00. (Not a 2026 approved budgeted item. Funds available in the Equipment Non-Capital expense account)

7.0 COMMISSIONER COMMENT

8.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

9.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, March 26th, 2026, at 10:00 A.M. in the Commissioner's Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 17701

ATTACHMENT (A)

PERSONNEL ACTIONS:

Planning & Community Development – Garrett Russell, Subdivision & Land
Development Administrator, Full-Time, PG9, \$43,660.50 Annually, 75 Hours per Pay
Period, Anticipated Start Date: March 23, 2026.